

# SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter  
Governor



Regular Meeting Minutes  
June 08, 2018  
Idaho Department of Correction  
Board Room, 3<sup>rd</sup> Floor  
1299 N. Orchard, Boise, ID

## Members present:

Jeff Betts, Vice Chair  
Erwin Sonnenberg, Member  
Jean Fisher, Member  
Melissa Hultberg, Member

Kimberly Simmons, Member  
Paula Garay, Member  
Matt Thomas, Member  
Moira Lynch, Member (by phone)

## Others Present:

Ryan Porter, Idaho Supreme Court  
Karen Magnelli, IDOC Attorney General  
Nancy Volle, Program Manager  
Jackie Nelson, AA2

## Guest:

Jessica Kuehn, Deputy Attorney General

**Excused:** Dr. Michael Johnston, Chair, William Crawford, Member

1. Call to Order
  - Kimberly Simmons called the full-board meeting to order at 9:20 a.m.

## 2. EXECUTIVE SESSION

**Kimberly Simmons motioned at 9:23 a.m. that the board go into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from public disclosure under the Idaho Public Records Law and Idaho Code §74-206(1)(f) to communicate with legal counsel regarding pending/imminently-likely litigation. The purpose of the executive session was to consider applications for SOMB certification. The vote was: Jeffrey Betts, Vice Chair, aye; Paula Garay, aye; Jean Fisher, aye; Melissa Hultberg, aye; Kimberly Simmons, aye; Matt Thomas, aye; Erwin Sonnenberg, aye, Moira Lynch, aye.**

**Kimberly Simmons motioned at 9:35 a.m. to come out of executive session. It was seconded by Matt Thomas and all members present voted aye.**

REGULAR SESSION

### 3. Motions

- SOMB Board Member Kimberly Simmons motioned to approve **Paula Garay, LMFT application for Senior Level Juvenile Treatment Provider**. It was seconded by Erwin Sonnenberg and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Tracy Rudd-Heilig, LMSW application for Associate Level Adult Treatment Provider with Waiver**. It was seconded by Matt Thomas and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Desiree Jenks-Asay application for Provisional Level Adult Treatment Provider**. It was seconded by Matt Thomas and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Desiree Jenks-Asay application for Provisional Level Juvenile Treatment Provider**. It was seconded by Matt Thomas and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Joshua Adkins, LPC renewal application for Senior Level Juvenile Psychosexual Evaluator**. It was seconded by Matt Thomas and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Joshua Adkins, LPC renewal application for Senior Level Juvenile Treatment Provider**. It was seconded by Erwin Sonnenberg and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Richard Meyers, LPC renewal application for Senior Level Adult Psychosexual Evaluator on a Monitored Status**. It was seconded by Matt Thomas and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Tony Salkas, LCSW application to renew Senior Level Juvenile Psychosexual Evaluator on a Monitored Status**. It was seconded by Matt Thomas and all remaining members present voted aye.
- SOMB Board Member Kimberly Simmons motioned to approve **Tony Salkas, LCSW application to renew Senior Level Juvenile Treatment Provider on a Monitored Status**. It was seconded by Matt Thomas and all remaining members present voted aye.

### 4. New Business

#### ➤ P-2018-01

- Jessica Kuehn Deputy Attorney General, Special Prosecutors Unit came and spoke about complaint P-2018-01.

**Ms. Simmons motioned to approve a letter of counsel for complaint P-2018-01. It was seconded by Mr. Thomas and all members present voted aye.**

- Budget: Fiscal Year Ends is upon us and there are funds still to be encumbered. Moira Lynch requested a breakdown of those funds which

the Administrative Assistant provided. We are moving forward with the web site remodel which should be completed in approximately 6 months. The funds will be encumbered in the next day or two.

- QA: Jean Fisher discussed the scoring method and its functionality. A final draft should be ready by the August 10, 2018 board meeting.
- IATSA:
  - **Ms. Simmons motioned for the board to cover the registration fee for board members who wish to attend the IATSA Conference August 1, 2018 – August 3, 2018. It was seconded by Jean Fisher all remaining members voted aye.**
- ATSA Conference:
  - Determine cost for each board member to go and present during August board meeting.
- NAPN Conference Update:
  - Jeff Betts and Paula Garay both stated the NAPN conference was very good and they were able to bring back very useful information which they shared with the board.
- Reminder the July meeting is cancelled. The August meeting will be held on August 10, 2018

5. Adjournment  
Erwin Sonnenberg motioned for adjournment. It was seconded by Jean Fisher and all members present voted aye.

Meeting adjourned at 11:57 PM.

Submitted by:  
Jackie Nelson, Administrative Assistant 2