

# SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter  
Governor



Regular Meeting Minutes  
February 9, 2018  
Idaho Department of Correction  
Board Room, 3<sup>rd</sup> Floor  
1299 N. Orchard, Boise, ID

## Members present:

Dr. Michael Johnston, Chair  
Jeff Betts, Vice Chair  
Paula Garay  
Christina Iverson

Matt Thomas  
Moira Lynch  
Erwin Sonnenberg

## Others Present:

Nancy Volle, Program Manager  
Karin Magnelli, Deputy Attorney General

Jackie Nelson, SOMB AA2

## Excused:

Jean Fisher  
Kimberly Simmons

Melissa Hultberg  
William Crawford

## I. Call to Order

- Chair Johnston called the full-board meeting to order at 8:30 a.m.

## II. Approval of Board Meeting Minutes

**Mr. Thomas motioned to approve the minutes from the January 12, 2018 board meeting. It was seconded by Mr. Betts and all members present voted aye.**

## III. Board Business

- Introductions-Jackie Nelson, new SOMB AA2; Karin Magnelli, Deputy Attorney General
- Budget overview
- Training survey update
- Complaint procedure-Karin Magnelli explained procedures for filing complaints
- Certification expiration-discussed standards clarifying certification expiration

## IV. EXECUTIVE SESSION

- An executive session was not conducted due to the lack of a quorum of members.

## REGULAR SESSION

## V. New Business

- ◆ NAPN conference-conference will be during the May SOMB board meeting

**Mr. Betts motioned to approve all interested board members to go to the 2018 NAPN conference in May. It was seconded by Mr. Sonnenburg and all members present voted aye.**

- Contract Vote-discussed website design contract
- QA-review audit tool

VI. Adjournment

**Ms. Garay motioned for adjournment. It was seconded by Ms. Lynch and all members present voted aye.**

Meeting adjourned at 11:00 a.m.

Submitted by:  
Nancy Volle, Program Manager