

# SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter  
Governor



Regular Meeting Minutes  
December 8, 2017  
Idaho Department of Correction  
Board Room, 3<sup>rd</sup> Floor  
1299 N. Orchard, Boise, ID

## Members present:

Dr. Michael Johnston, Chair  
Jeff Betts, Vice Chair  
Melissa Hultberg  
Erwin Sonnenberg

William Crawford  
Paula Garay  
Kimberly Simmons  
Sheriff Matt Thomas

## Others Present:

Nancy Volle, Program Manager

Kathy Baird, Guest

## Excused:

Jean Fisher  
Moirra Lynch

Christina Iverson

- I. Call to Order
  - Chair Johnston called the full-board meeting to order at 8:20 a.m.
- II. Approval of Board Meeting Minutes

**Mr. Betts motioned to approve the minutes from the November 17, 2017 board meeting. It was seconded by Mr. Crawford and all members present voted aye.**

- III. Board Business
  - Budget overview
    - ◆ General overview of current and anticipated future SOMB expenditures.
  - Contract review
    - ◆ Contracts being developed on the SOMB's behalf require board approval and signature

**Mr. Sonnenberg motioned to approve a one-year/not to exceed \$10,000 contract with Larry Callicutt to conduct investigations as needed regarding complaints received against certificate holders. It was seconded by Mr. Betts and all members present voted aye.**

- Board meeting dates were scheduled for calendar year 2018. They will continue to meet on the 2<sup>nd</sup> Friday of the month, and the meeting dates will be posted on the SOMB's website.

**Mr. Betts motioned to adopt the established meeting schedule for calendar year 2018. It was seconded by Mr. Crawford and all members present voted aye.**

IV. EXECUTIVE SESSION

**Ms. Simmons motioned at 8:35 a.m. that the board go into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from public disclosure under the Idaho Public Records Law and Idaho Code §74-206(1)(f) to communicate with legal counsel regarding pending/imminently-likely litigation. The purpose of the executive session was to consider applications for SOMB certification and to discuss pending litigation. The vote was: Mr. Betts, aye; Ms. Garay, aye; Ms. Hultberg, aye; Ms. Simmons, aye; Sheriff Thomas, aye; Mr. Sonnenberg, aye; Mr. Crawford, aye; Dr. Johnston, aye. Motion carried.**

**Mr. Crawford motioned at 8:40 a.m. to come out of executive session. It was seconded by Sheriff Thomas and all members present voted aye.**

REGULAR SESSION

V. Motions

➤ SOMB Senior Level Adult Psychosexual Evaluator Certification

**Ms. Simmons motioned to approve removal of the “conditional waiver” status for Robert Engle, Phd’s Senior Level Adult Psychosexual Evaluator certification as he has fulfilled the requirements of the waiver provision. It was seconded by Sheriff Thomas and all remaining members present voted aye.**

➤ SOMB Senior Level Juvenile Psychosexual Evaluator Certification

**Ms. Garay motioned to approve the initial Senior Level Juvenile Psychosexual Evaluator Certification application from Norimasa Abe, LMFT. It was seconded by Mr. Betts and all remaining members present voted aye.**

➤ SOMB Provisional Level Juvenile Sexual Offender Treatment Provider Certification

**Mr. Sonnenberg motioned to hold the initial Provisional Level Juvenile Sexual Offender Treatment Provider Certification application from William Hill, LCPC, pending additional information. It was seconded by Mr. Crawford. Mr. Betts recused himself and all remaining members present voted aye.**

➤ SOMB Senior Level Adult Sexual Offender Treatment Provider Certification

**Ms. Simmons motioned to approve the Senior Level Adult Sexual Offender Treatment Provider Certification renewal application from Mark McCullough, LCSW. It was seconded by Sheriff Thomas and all remaining members present voted aye.**

VI. New Business

➤ Training Subcommittee

- ◆ Mr. Betts provided a summary of the Training Subcommittee’s discussions.
- ◆ An ongoing discussion is to develop training videos that can be posted to the SOMB’s website and how to best utilize web-based training.
- ◆ Responses to queries appeared to prefer in-person training over web-based.
- ◆ People appear to be willing to participate in more training if it’s local and cost-effective.
- ◆ Training opportunities should support QA findings.

- Polygraph Training
  - ◆ Mr. Crawford provided information regarding developing continuing education training for PCSOT polygraph examinations and a potential trainer has been identified.
  - ◆ The polygraph training would also be offered to treatment providers and Probation & Parole staff to develop the containment team approach.
- Quality Assurance
  - ◆ The board reviewed the SOMB's original psychosexual evaluator quality assurance audit tool and made modification recommendations.

VII. Adjournment

**Mr. Betts motioned for adjournment. It was seconded by Mr. Sonnenberg and all members present voted aye.**

Meeting adjourned at 11:00 a.m.

Submitted by:  
Kathy Baird, Management Assistant