

SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter

Governor



Regular Meeting Minutes
September 8, 2017
Idaho Department of Correction
Board Room, 3rd Floor
1299 N. Orchard, Boise, ID

Members present:

Dr. Michael Johnston, Chair
Jeff Betts, Vice Chair
Melissa Hultberg
Kimberly Simmons
Sheriff Matt Thomas

Erwin Sonnenberg
William Crawford
Paula Garay
Moira Lynch

Others Present:

Nancy Volle, Program Manager
Brenda Bauges, Deputy Attorney General

Kathy Baird, Guest

Excused:

Christina Iverson
Jean Fisher

- I. Call to Order
 - Chair Johnston called the full-board meeting to order at 8:38 a.m.
- II. Motion to Adopt Amended Agenda

Ms. Simmons motioned to adopt the amended agenda to include discussion on pending litigation pursuant to Section 74-206(1)(f), Idaho Code, based on timeline. It was seconded by Sheriff Thomas and all members present voted aye.
- III. Approval of Board Meeting Minutes

Ms. Simmons motioned to approve the minutes from the August 11, 2017 board meeting. It was seconded by Mr. Sonnenberg and all members present voted aye.
- IV. Board Business
 - Budget overview
 - ◆ General overall review of current expenditures.
 - ATSA Conference
 - ◆ Ms. Fisher and Ms. Volle will attend the ATSA conference in October.
 - October SOMB meeting date
 - ◆ The October SOMB meeting was rescheduled for 10/6/17 due to member scheduling conflicts. The date change will be reflected on the SOMB's website.

V. EXECUTIVE SESSION

Ms. Simmons motioned at 9:00 a.m. that the board go into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from public disclosure under the Idaho Public Records Law and Idaho Code §74-206(1)(f) to communicate with legal counsel regarding pending/imminently-likely litigation. The purpose of the executive session was to consider applications for SOMB certification and to discuss pending litigation with counsel. The vote was: Dr. Johnston, aye; Mr. Betts, aye; Ms. Garay, aye; Ms. Hultberg, aye; Ms. Lynch, aye; Ms. Simmons, aye; Sheriff Thomas, aye; Mr. Sonnenberg, aye; Mr. Crawford, aye. Motion carried.

Mr. Crawford motioned at 9:25 a.m. to come out of executive session. It was seconded by Mr. Sonnenberg and all members present voted aye.

REGULAR SESSION

VI. Motions

➤ **SOMB Provisional Level Adult Sexual Offender Treatment Provider Certification Sheriff Thomas motioned to approve the initial Provisional Level Adult Sexual Offender Treatment Provider Certification application from Merridith Manning, LMFT. It was seconded by Mr. Betts. Ms. Garay recused herself and all remaining members present voted aye.**

➤ **SOMB Senior Level Adult Sexual Offender Treatment Provider Certification Mr. Betts motioned to approve the application for advancement to Senior Level Adult Sexual Offender Treatment Provider Certification for Bradley Rayburn, LPC. It was seconded by Mr. Sonnenberg and all members present voted aye.**

VII. New Business

➤ QA Subcommittee

- ◆ The subcommittee reviewed the QA tool that was initially developed for but unused by the SOMB. They will look at expanding and defining the scoring parameters for the items in Section C on that tool as they relate to psychosexual evaluations.
- ◆ The board has authority to expand upon its established standards to include how to address deficiencies identified during a provider's QA review process.

➤ Training Subcommittee

- ◆ The subcommittee developed a survey for providers to gather feedback to guide the subcommittee's direction.
- ◆ A question for consideration is how to utilize the SOMB's website to facilitate training.

➤ Standards Updates and IDAPA Rule

- ◆ Paperwork has been submitted to initiate modification of the SOMB's IDAPA rules and standards to eliminate references to ATSA. Awaiting approval from DFM to proceed.

VIII. Old Business

➤ SOMB Computers

- ◆ There is a technical issue with the tablets that were purchased for SOMB members' use. The IDOC's IT department is working with HP to resolve the issue.

- SOMB Website
 - ◆ Awaiting response to the solicitation to hire an intern from BSU to convert and update the SOMB's website.

Ms. Simmons motioned to approve expenditures for up to three SOMB staff to attend WordPress website training. It was seconded by Sheriff Thomas and all members present voted aye.

IX. Adjournment

Sheriff Thomas motioned for adjournment. It was seconded by Ms. Garay and all members present voted aye.

Meeting adjourned at 10:25 a.m.

Submitted by:
Kathy Baird, Management Assistant