

ARTICLE V

BOARD FINANCES

- 5.1 Spending Authority.** The Chair, Vice Chair and Manager shall have the ability to approve expenditures. The Manager shall be responsible for management of the Board's allocated funding and shall have the authority to approve expenditures without the Board's consent, up to one thousand dollars (\$1,000) per event.
- 5.2 Expenditures.** Expenditures in excess of one thousand dollars (\$1,000) per event shall require approval by the Board.
- 5.3 Contracts.** The Manager shall have the authority to develop services contracts for furtherance of Board business. Such contracts shall require approval by the Board and signature by the Chair.
- 5.4 Grants or Technical Assistance Requests.**
- A. The Manager shall have authority to develop grant funding proposals. Such proposals shall require approval by the Board prior to submission.
 - B. The Manager shall be responsible for oversight of grants or technical assistance requests.
- 5.5 Professional Development Requests**
- A. When feasible, requests for Board member and staff professional development shall be made and approved by a vote of the Board.
 - B. If time constraints limit the ability for Board review and approval, the Chair and Manager shall have the authority to review and approve such requests.
 - C. Staff professional development requests that do not exceed one thousand dollars (\$1000) shall be approved by the Manager upon consent of the Chair.
 - D. All professional development requests where travel is required shall comply with regulations established by the Idaho Board of Examiners.