

# SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter  
Governor



Regular Meeting Minutes  
November 09, 2018  
Idaho Department of Correction  
Board Room, 3<sup>rd</sup> Floor  
1299 N. Orchard, Boise, ID

## Members present:

Dr. Michael Johnston, Chair  
Jeff Betts, Vice Chair  
Erwin Sonnenberg, Member  
Moirra Lynch, Member  
Melissa Hultberg, Member

Matt Thomas, Member  
Kimberly Simmons, Member  
Paula Garay, Member  
William Crawford, Member

## Others Present:

Karen Magnelli, IDOC Attorney General  
Nancy Volle, Program Manager  
Jackie Nelson, AA2

## Guest:

Brian Marx, Ada County Public Defender

## Excused:

Jean Fisher, Member  
Ryan Porter, Idaho Supreme Court, Member

## Call to Order

Dr. Johnston called the full-board meeting to order at 9:20 a.m.

## EXECUTIVE SESSION

- Kimberly Simmons motioned at 9:25 a.m. that the board go into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from public disclosure under the Idaho Public Records Law and Idaho Code §74-206 (1)(f) to communicate with legal counsel regarding pending/imminently-likely litigation. The purpose of the executive session was to consider applications for SOMB certification. The vote was: Dr. Michael Johnston, Chair, aye; Jeffrey Betts, Vice Chair, aye; Paula Garay, aye; Moirra Lynch, aye; Kimberly Simmons; aye; Melissa Hultberg, aye; Matt Thomas, aye; Erwin Sonnenberg, aye; William Crawford, aye.

Jeff Betts motioned at 10:45 a.m. to come out of executive session. It was seconded by William Crawford and all members present voted aye. Motion carried.

## 1. Certification Applications

- ◆ **SOMB Senior Level Post-Conviction Sexual Offender Polygraph Examiner Certification. Kimberly Simmons motioned to approve the Senior Level Post-Conviction Sexual Offender Polygraph Examiner renewal application for November 2018-1. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.**
- ◆ **SOMB Senior Level Adult Sexual Offender Treatment Provider Certification. Kimberly Simmons motioned to approve the Senior Level Adult Sexual Offender Treatment Provider renewal application for November 2018-2. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried**
- ◆ **SOMB Senior Level Juvenile Sexual Offender Treatment Provider Certification. Kimberly Simmons motioned to approve the Senior Level Juvenile Sexual Offender Treatment Provider renewal application for November 2018-3. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried**
- ◆ **SOMB Senior Level Juvenile Psychosexual Evaluator Certification. Kimberly Simmons motioned to approve the Senior Level Juvenile Psychosexual Evaluator renewal application for November 2018-4. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried**
- ◆ **SOMB Provisional Level Juvenile Sexual Offender Treatment Provider Certification. Kimberly Simmons motioned to approve the Provisional Level Juvenile Sexual Offender Treatment Provider renewal application for November 2018-5. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried**
- ◆ **SOMB Associate Level Post-Conviction Sexual Offender Polygraph Examiner Certification. Kimberly Simmons motioned to approve the Associate Level Post-Conviction Sexual Offender Polygraph Examiner application for September 2018-11. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried**
- ◆ **SOMB Senior Level Juvenile Psychosexual Evaluator Certification. Kimberly Simmons motioned to approve September 2018-12 as Associate Level Psychosexual Evaluator. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried**

## Board Business:

### 2. Approval of Board Meeting Minutes

- **Kimberly Simmons motioned to amend and approve meeting minutes from the October 12, 2018 board meeting. It was seconded by William Crawford and all members present voted aye. Motion carried.**

3. Investigator Contract renewal.
  - **Kimberly Simmons motioned to approve a one-year/not to exceed \$10,000 contract with Larry Callicutt to conduct investigations as needed regarding complaints received against certificate holders. It was seconded by Jeff Betts and all remaining members present voted aye. Motion carried.**
4. Idaho Information Consortium, Inc.(dba) "Access Idaho" Service Level Agreement review.
  - **Kimberly Simmons motioned to approve the Service Level Agreement for Electronic Transaction and Access to Idaho Sexual Offender Management Board and "Addendum A" to provide online electronic access and transactions for the new SOMB website. It was seconded by William Crawford and all remaining members present voted aye. Motion carried.**
5. Budget
  - General overview of current and anticipated future SOMB expenditures.
6. Training
  - Briefly discussed holding meetings around the state to update individual with information regarding what the SOMB is working on. Also discussed holding another polygraph workshop
7. Treatment Subcommittee
  - Update from Nancy Volle on the new "Treatment Subcommittee." The goal is to develop a universal treatment template that will assist with treatment provider certification applications and will assist in creating a continuum of care from the prisons into the community.
8. New business
  - Jeff Betts, Moira Lynch and Nancy gave the board feedback on the ATSA conference they attended in October. They had good speakers that spoke on variety of aspects of treatment and they all came back with ideas to incorporate into their various occupations.
9. SOMB checklist/standards.
  - No time to address. Continued to next meeting.

Adjourned at 12:02 pm.

Submitted by:  
Jackie Nelson, Administrative Assistant 2