

# SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter

Governor



Regular Meeting Minutes  
March 8, 2019  
Idaho Department of Correction  
Board Room, 3<sup>rd</sup> Floor  
1299 N. Orchard, Boise, ID

## Members present:

Dr. Michael Johnston, Chair  
Jeff Betts, Vice Chair  
Ryan Porter, Member  
William Crawford, Member  
Moira Lynch, Member

Jean Fisher, Member  
Brian Marx, Member  
Erwin Sonnenberg, Member  
Paula Garay, Member

## Others Present:

Karin Magnelli, IDOC Attorney General  
Nancy Volle, Program Manager  
Jackie Nelson, AA2

## Guest:

Nate Baldwin, Proxy  
Cody Ellis, Proxy

## Excused:

Matt Thomas, Member  
Melissa Hultberg, Member

## Call to Order

Dr. Johnston called the full-board meeting to order at 8:40 A.M.

## EXECUTIVE SESSION

- **Jean Fisher motioned at 8:44 a.m. that the board go into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from public disclosure under the Idaho Public Records Law and Idaho Code §74-206 (1)(f). It was seconded by Brian Marx. The purpose of the executive session was to consider applications for SOMB certification. The vote was: Dr. Michael Johnston, Chair, aye; Jeffrey Betts, Vice Chair, aye; Erwin Sonnenberg, aye; William Crawford, aye; Moira Lynch, aye; Paula Garay, aye;**

**Jean Fisher motioned at 10:05 a.m. to come out of executive session. It was seconded by William Crawford and all members present voted aye.**

## **Board Business:**

### **1. Motions-Certification Applications**

- ◆ **SOMB 1.** Initial Application for Provisional Level Adult Sexual Offender Treatment Provider. Brian Marx motioned to approve the Provisional Level Adult Sexual Offender Treatment Provider Certification for March 2019-1, once requested documentation is received. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 2.** Initial Application for Provisional Level Juvenile Sexual Offender Treatment Provider. Brian Marx motioned to approve the Provisional Level Juvenile Sexual Offender Treatment Provider Certification for March 2019-2, once requested documentation is received. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 3.** Renewal Application for Senior Level Adult Sexual Offender Treatment Provider. Brian Marx motioned to approve the Senior Level Adult Sexual Offender Treatment Certification for March 2019-3. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 4.** Initial Application for Provisional Level Juvenile Sexual Offender Treatment Provider. Brian Marx motioned to approve the Provision Level Juvenile Sexual Offender Treatment Provider Certification for March 2019-6. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 5.** Initial Application for Senior Level Adult Sexual Offender Treatment Provider. Brian Marx motioned to approve the Senior Level Adult Sexual Offender Treatment Provider Certification for Feb. 2019-5. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 7.** Advance from Associate Level to Senior Level Post Conviction Polygraph Examiner. Brian Marx motioned to approve the Senior Level Post Conviction Polygraph Certification for March 2019-4. It was seconded by Erwin Sonnenberg, William Crawford recused himself from the vote and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 8.** Initial Application for Associate Level Juvenile Sexual Offender Treatment Provider. Brian Marx motioned to approve the Associate Level Juvenile Sexual Offender Treatment Provider Certification for Feb. 2019-6. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 9.** Renewal Application for Senior Level Adult Psychosexual Evaluator. Brian Marx motioned to approve the Senior Level Adult Psychosexual Evaluator Certification for March 2019-7. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.
- ◆ **SOMB 10.** Renewal Application for Senior Level Adult Sexual Offender Treatment Provider. Brian Marx motioned to approve the Senior Level Adult Sexual Offender

Treatment Provider Certification for March 2019-8. It was seconded by Erwin Sonnenberg and all remaining members present voted aye. Motion carried.

**2. Approval of Board Meeting Minutes:**

- Brian Marx motioned to approve amended meeting minutes from the February 8, 2019 board meeting. It was seconded by Moira Lynch and all members present voted aye. Motion carried.

**3. Budget:**

- The financial statement was reviewed for current and future expenditures. Fiscal year ends are approaching and the AA2 noted that all outstanding invoices will be encumbered by April. Moira Lynch suggested that the board create a wish list of trainings or seminars. William Crawford suggested a list of equipment that could be used to conduct future business meetings and trainings. The AA2 will gather the information and costs for the April board meeting.

**4. Providers comments/concerns:**

- The Board received a letter, from a provider, concerning the Treatment Subcommittee letter that was recently sent to certified providers. The author expressed a desire to be on the subcommittee and to participate in the creation of the new treatment provider forms. The Board appreciates the providers interest in wanting to be on the subcommittee, but this is just the first stage of the process and everyone will have ample opportunity to provide feedback, once the form has been created. The Board is not adding to the subcommittee currently.

**5. Meeting attendance:**

- There was a brief annual review of the By-laws governing attendance of the board members and the alternative methods to attend a meeting if a member cannot be present.

**6. Electronic reporting:**

- Nancy Volle advised the Board that IDOC has been using a computer-generated form with SUD treatment providers and have experienced success with the program. IDOC has offered to assist in creating a computer-generated form, of the SOMBs choosing, to assist treatment providers and POs who work with sex offenders. The Board requested that we create a draft of the form to review, prior to deciding.

**7. Website:**

- There was a brief discussion on the impending new web site potentially going live within the next 30 days. The board members were given links to the site and to the interactive forms to test and review. Suggestions were encouraged with the goal to make the site as user friendly as possible.

**New business:**

1. Reviewed Treatment Standards changes from last month.
2. SOMB Standards: Continued to review and revise Treatment Standards briefly as time permitted.

Adjourned at 12:02 pm.

Submitted by:  
Jackie Nelson, Administrative Assistant 2