

SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

Brad Little
Governor



Certification/QA Sub-Committee
September 11, 2020
Idaho Department of Correction
Zoom

Members present (subcommittee):

Dr. Michael Johnston, Chair
Jeff Betts, Vice Chair
Paula Garay, Member
Melissa Hultberg, Member
Brian Marx, Member

Others Present:

Karin Magnelli, Deputy Attorney General
Nancy Volle, Program Manager
Jamie Lundy Shepherd, AA2

Guest:

Call to Order

Dr. Johnston called the sub-committee meeting to order at 8:00 am

Certification and QA Sub-Committee:

- Ms. Hultberg moved that the subcommittee convene in executive session at 8:10 am to: Consider records that are exempt from public disclosure [I.C. § 74-206(1)(d)] chapter 1, title 74, Idaho code see I.C. § 74-106(9). The purpose of the subcommittee executive session is to consider applications for SOMB certification and to advise the board. It was seconded by Mr. Marx. The vote was Dr. Johnson, Chair, aye; Mr. Betts, Vice Chair, aye; Ms. Hultberg, Member, aye; Ms. Garay, Member, and Mr. Marx, Member, aye.
- Mr. Marx motioned to exit the Sub-Committee meeting at 9:15 am, it was seconded by Ms. Hultberg and all remaining members present voted aye.

Regular Meeting Minutes
September 11, 2020
Idaho Department of Correction
Zoom

Members present:

Dr. Michael Johnston, Chair
Jeff Betts, Vice Chair
Melissa Hultberg, Member
Paula Garay, Member
Moir Lynch, Member

Brian Marx, Member
Ryan Porter, Member
Carlos Ponce, Member

Others Present:

Karin Magnelli, Deputy Attorney General
Nancy Volle, Program Manager
Jamie Lundy Shepherd, Administrative Assistant 2

Guest:

Excused:

Matt Thomas, Member
John Dinger, Member

Call to Order

Dr. Johnston called the full board meeting to order at 9:30 am

EXECUTIVE SESSION

Mr. Marx motioned at 9:30am that the Board convene in executive session under I.C. §74-206(1)(d) to consider records that are exempt from public disclosure as provided in chapter 1, title 74, Idaho Code (see I.C. § 74-106(9)). It was seconded by Mr. Betts. The vote was: Mr. Ponce, Member, aye; Ms. Hultberg, Member, aye; Dr. Johnston, Chair, aye; Mr. Marx, Member, aye; Ms. Lynch, Member, aye; Mr. Betts, Vice Chair, aye.

Mr. Betts motioned at 9:33am. to come out of executive session. It was seconded by Mr. Marx and all remaining members present voted aye.

Board Business:

1.) Motions-Certification Applications (Action item):

- ◆ **SOMB 1.** Renewal application for Senior Level Juvenile Sexual Offender Treatment Provider. Mr. Marx motioned to approve the Senior Level Juvenile Sexual Offender Treatment certification for September 2020-1. It was seconded by Ms. Hultberg and all remaining members present voted aye. **Motion carried.**

2.) Renewal Application Approvals:

1. Ms. Volle advised the Board the following applications for renewal certification were approved:
 - a. Sept 2020-2: Sr. PCSOT polygraph renewal
 - b. Sept 2020-3: Sr PCSOT polygraph renewal
 - c. Sept 2020-4: Sr. Juvenile Psychosexual Evaluator Renewal

3.) Introductions:

- Introduction of Board Members to the new AA2 position (Jamie Lundy Shepherd).

4.) Office Equipment (Action item):

- Ms. Volle requested approval to purchase needed office equipment, the request was for up to \$3000.00. Mr. Marx motioned to approve spending of up to \$3000 for office equipment. It was seconded by Ms. Lynch and all remaining members present voted aye. **Motion carried.** Current budget information will be provided to the Board during the next meeting.

5.) Meeting Minutes (Action item):

- Mr. Marx motioned to approve the August 14, 2020 meeting minutes as amended per Ms. Magnelli. It was seconded by Mr. Betts and all remaining members present voted aye. **Motion carried.**

6.) ATSA Conference (Action item):

- Mr. Marx motioned to approve funding for any Board members and the Program Manager to attend the October 2020 online ATSA conference. The motion was seconded by Ms. Lynch and all remaining members voted aye. **Motion carried.**

7.) Online Continued Education Review (Action item):

- Ms. Magnelli discussed the requirements need a framework for continued education to be 40 hours of online and suggests a vote during the October meeting.
- Dr. Johnston discussed the difference between quality of training online opposed to interaction with an instructor. He suggested attendance being kept in a live setting. Mr. Marx and mentioned instruction quality depends on the person.
- Dr. Johnston suggested the continued education should be from an accredited institution.
- Ms. Magnelli suggested the Standards be amended from 10 hours of online continued education to 40 hours of online.
- Ms. Volle will bring the updated Standards Sections for approval to the October meeting based on this meeting discussion. Mr. Marx motioned to allow 40 hours of online continuing education from an accredited online source. Mr. Betts seconded the motion and all members voted aye. **Motion carried.**
- The Standards will be amended and updated for the October meeting.
- Mr. Marx motioned to change IDAPA Rule 003 (Incorporated by Reference) for the October 2020 meeting. The motion was seconded by Mr. Betts and all remaining members present voted aye. **Motion carried.**
- Mr. Marx motioned that as of today, the Board will accept 40 hours of continuing education credits from an accredited online source. Ms. Garay seconded the motion and all remaining members voted aye; **motion carried.**

9.) Legislation Records of Prior SOCB (Motion item)

- The Board skipped to agenda item #9 (action item) as a member needed to leave the meeting early.
- Ms. Magnelli discussed changes made to the Public Records Act. Change to 74-105. This exempts records of the SOCB. The SOMB will now have the ability to deny records of the SOCB as they relate to voting records. Ms. Volle can deny request due to the 74-105 as a part of Record Management.
- Mr. Marx motioned to approve the legislation regarding records of the SOCB. The motion was seconded by Ms. Hultberg and all remaining members voted aye. **Motion carried.**

8) Quality Assurance Subcommittee Discussion:

- The Board discussed what information Ms. Volle needs to provide the Board regarding QA.
- Ms. Magnelli discussed the reviews for consistency, how the view is connected and what will be the Board follow-up.
- October Agenda to include discussion of the Sub-Committee form. What is needed for quality? Mr. Marx suggested an inclusion of monitoring letter would be helpful. Dr. Johnston suggested a form for response that is more systematic and provides frequency.
- Ms. Magnelli provided a review of the Sample QA Renewal Review. Ms. Magnelli said it is meant for a “real time” review with a focus on quality.
- Ms. Volle sent the Sample QA Renewal Review form for review. The Board will discuss this further during the October 2020 meeting.

10) Tiered Registration Discussion:

- Dr. Johnston reviewed the Powerpoint presentation.
- There will be an ICJC Sub-Committee meeting in September to discuss tiered registration.
- Dr. Johnston mentioned that Colorado (CO) does not have a tiered system at this time. CO has developed an “actuarial” tool.
- Ms. Volle mentioned that we could invited the Program Manager from CO to speak about their system at a future Board meeting.
- Dr. Johnston discussed the California (CA) tiered system, which will be starting in January 2021. He would like to speak with CA regarding their system. There was discussion of designation of level.
- Mr. Marx will email specific questions he has to Ms. Volle regarding California’s level of tiers.
- Discussion took place regarding using the Static and Stable assessment tools to determine risk for the risk based tiered registration. There was discussion of multiple agencies being trained to administer assessments for sex offenders, when the tiered system is developed. Cost of the training for these assessments was discussed.
- Dr. Johnston mentioned as of now STATIC-99R, STABLE 2007, maybe LSI-R could be used to determine risk in a tiered based system. He suggested reaching out to CA to continue discussion about tiers (high risk vs. low risk).
- Mr. Marx mentioned the need of figuring out the number of tiers.
- Ms. Lynch suggested adding to the Agenda the consideration of female sex offenders, as the LSI-R being the only assessment tool they can use to assess risk of female sexual offenders at this time.

Adjourned at 12:17 p.m.

Submitted by: Jamie Lundy Shepherd, AA2 SOMB