

SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

Brad Little
Governor



Certification/QA Sub-Committee
February 12, 2021
Idaho Department of Correction
Zoom

Members present (subcommittee):

Dr. Michael Johnston, Chair
Jeff Betts, Vice Chair
Paula Garay, Member
Melissa Hultberg, Member
Brian Marx, Member

Others Present:

Karin Magnelli, Deputy Attorney General
Nancy Volle, Program Manager
Jamie Lundy, AA2

Guest:

Call to Order

Ms. Hultberg called the sub-committee meeting to order at 8:10 A.M.

Certification and QA Sub-Committee:

- Ms. Hultberg moved that the subcommittee convene in executive session at 8:10 am to: Consider records that are exempt from public disclosure [I.C. § 74-206(1)(d)] chapter 1, title 74, Idaho code see I.C. § 74-106(9). The purpose of the subcommittee executive session is to consider applications for SOMB certification and to advise the board. It was seconded by Ms. Garay. The vote was Dr. Johnson, Chair, aye; Mr. Betts, Vice Chair, aye; Mrs. Hultberg, Member, aye; Ms. Garay, Member, aye and Mr. Marx, Member, aye.

Mr. Marx motioned to come out of executive session 10:30 am., the motion was seconded by Mr. Betts.

Regular Meeting Minutes
February 12, 2021
Idaho Department of Correction
Zoom

Members present:

Dr. Michael Johnston, Chair
Jeff Betts, Vice Chair
Melissa Hultberg, Member
Paula Garay, Member
Ted Pulver, Member

Brian Marx, Member
Ryan Porter, Member
Matt Thomas, Member
Moirra Lynch, Member
Carlos Ponce, Member

Others Present:

Nancy Volle, Program Manager
Jamie Lundy, AA2
Karin Magnelli, Deputy Attorney General

Guest:

Zalata Myr
Amaira Vicandi-Bow, Parole Officer

Excused

John Dinger, Member

Call to Order

Mr. Betts called the full board meeting to order at 10:31am and the motion was seconded by Mr. Marx.

Introduction

Introduction of new Board Member, Ted Pulver.

EXECUTIVE SESSION

Mr. Marx motioned at 10:41am that the Board convene in Executive Session under I.C. §74-206(1)(d) to consider records that are exempt from public disclosure as provided in chapter1, title 74, Idaho Code (see I.C. § 74-106(9)). It was seconded by Mr. Betts. The vote was: Ms. Hultberg, Member, aye; Dr. Johnston, Chair, aye; Mr. Marx, Member, aye; Ms. Garay, Member, aye; Mr. Thomas, Member aye; Mr. Betts, Vice Chair, aye Mr. Ponce, Member, aye; Ms. Lynch, Member, aye and Mr. Pulver, Member, aye.

Mr. Marx motioned at 11:03am to come out of Executive Session. It was seconded by Mr. Betts and all remaining members present voted aye.

Board Business:

1.) Motions-Certification Applications (Action item):

- ❖ **SOMB 1:** Renewal certification for Associate Level Adult Sexual Offender Treatment Provider. Mr. Marx motioned to approve Associate Level Adult Treatment Provider Certification for Feb 2021-8. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**
- ❖ **SOMB 2:** Application for advancement to Senior Level Juvenile Psychosexual Evaluator with Conditional Waiver. Mr. Marx motioned to approved advancement to Senior Level Juvenile Psychosexual Evaluator with Conditional Waiver for Feb 2021-6. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**
- ❖ **SOMB 3:** Initial application for Associate Level Adult Sexual Offender Treatment Provider with Conditional Waiver. Mr. Marx motioned to approve Associate Level Adult Treatment Provider with Conditional Waiver for Feb 2021-2. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**
- ❖ **SOMB 4:** Initial application for Associate Level Adult Sexual Offender Treatment Provider with Conditional Waiver. Mr. Marx motioned to approve Associate Level Adult Treatment Provider with Conditional Waiver for Feb 2021-7. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**
- ❖ **SOMB 5:** Initial application for Provisional Level Adult Sexual Offender Treatment Provider. Mr. Marx motioned to approve Provisional Level Adult Sexual Offender Treatment Provider for Feb 2021-3. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**
- ❖ **SOMB 6:** Initial application for Provisional Level Juvenile Sexual Offender Treatment Provider. Mr. Marx motioned to approve Provisional Level Juvenile Sexual Offender Treatment Provider for Feb 2021-4. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**
- ❖ **SOMB 7:** Initial application for advancement to Sr. Level Juvenile Sexual Offender Treatment Provider. Mr. Marx motioned to deny advancement to Sr. Level Juvenile Sexual Offender Treatment Provider for Feb 2021-5. It was seconded by Ms. Lynch and all remaining Board members present voted aye. **Motion carried.**

2.) Renewal Application Approvals:

- ❖ Ms. Volle advised the Board the following application for renewal certification was approved:
 - a. February 2021-1: Senior Adult Treatment Provider

3.) Adoption of Omnibus:

- Ms. Volle submitted the Adoption of Omnibus Pending Fee Rule paperwork to the Board for approval prior to submitting to DFM.
- Mr. Marx motioned to approve the adoption of Omnibus Pending Fee Rule as is. It is seconded by Ms. Lynch and all members present voted aye. **Motion carried.**

4.) DYSIS Contract Extension (Action Item):

- Reviewed updated contract for DYSIS (website). The contract will be extended to December 31, 2021. Mr. Marx asked about training and CEU credits being added to the website and if the budgeted amount would allow this. Ms. Volle said if more money is needed to address the issue of trainings being offered on the website, she will request further funding from the Board.
- Dr. Johnston moved to approve the new DYSIS contract. It was seconded by Ms. Lynch and all members present voted aye. **Motion carried.**

5.) Review of Docusync (Action item):

- Ms. Lundy presented the email quote that was received this morning from Docusync regarding digital scanning and storage of all SOMB records.
- Ms. Lynch said there is enough in the budget to the cover. She asked if the CARES Act covers any funding. No, it comes out of the SOMB budget.
- Mr. Marx asked if there is a choice in doing this? Ms. Volle said there is a preference for moving to digital records and added we could possibly work with the Historical Society for records pertaining to the former SOCB.
- The Board was advised that the SOMB does have Laserfish, so we will be able to do our own scanning of digital documents moving forward.
- No vote taken as further investigation is needed regarding the quote provided.

6.) Investigator Contract (Action item):

Ms. Volle advised the Board would skip this item as a contract is not yet available.

7.) Budget Review:

- Reviewed current budget for the SOMB.
- Ms. Volle asked if anyone has trainings, they would like to attend let her know, as we do have money in the budget
Mr. Marx suggested Ms. Volle and Ms. Lundy develop a list of items that would assist them in doing their jobs and submit that to the Board for funding approval.

8.) Provider Letter Feedback:

- Ms. Volle reviewed provider concern regarding SOMB Standards for Evaluators.
- Ms. Magnelli said the concern is the provision in the Standards. What is the Board looking for primarily? Is experience more important? She said Ms. Volle needs to be able to provide guidance.
- Mr. Betts said this topic deserves more time and would like to see it on a future agenda.

9.) Quarterly Juvenile Meeting:

- Mr. Betts gave a brief overview of recent IAC Quarterly Juvenile Administrators meeting that he and Ms. Volle presented at earlier in the month. He said they discussed what the board has been up to and the work done monthly.

Guest Open Session:

- ❖ Ms. Myr asked what has been done with the frustration of having only one Provider.
- ❖ Mr. Marx said we know there are not enough Supervisors. Is the one in their region unwilling to Supervise?
- ❖ Dr. Johnston said he does Telehealth and it is possible this way. He said the Juvenile needs to be in a place to be monitored for evaluation. The hardest part is the person on the other side being able to have access to privacy and security.
- ❖ Ms. Myr will email Dr. Johnston with follow up questions.
- ❖ Ms. Hultberg said others in the community are unwilling to do Telehealth.
- ❖ Dr. Johnston said it is possible to have medical Zoom, although it is pricey. This applies to psychological testing at home.
- ❖ Ms. Volle advised the SOMB rosters now reflect which providers are willing to use Telehealth.

Adjourned at 12:16 p.m.

Submitted by: Jamie Lundy, AA2 SOMB