Certification/QA Sub-Committee
August 8, 2025
Idaho Department of Corrections

Members present (subcommittee):
Brian Marx, Chair
Paula Garay, Member
Janece Geisel, Member
Gabriel Hofkins, Member
Cory Barrier, Member
Kirk Nelson, Member

Others Present:
Nancy Volle, Program Manager
Jamie Lundy, AA2
Karin Magnelli, DAG

Guest:

Excused:
John Dinger, Vice Chairman

Call to Order:
Mr. Marx called the sub-committee meeting to order at 8:13 a.m.

Certification and QA Sub-Committee:

Ms. Geisel moved that the subcommittee convene in executive session at 8:14 a.m. to: Consider records that are exempt from public disclosure [I.C. § 74-206(1)(d)] chapter 1, title 74, Idaho code see I.C. § 74-106(9). The purpose of the subcommittee executive session is to consider applications for SOMB certification and to inquire into a person's fitness for certification. It was seconded by Ms. Garay. The vote was Mr. Marx, Chair, aye; Mr. Barrier, Member, aye; and Mr. Nelson, Member; aye.

Ms. Garay motioned to come out of executive session at 9:59a.m., the motion was seconded by Mr. Barrier, Member. The vote was Mr. Marx, Chair, aye; Ms. Geisel, Member, aye; and Mr. Nelson, Member, aye.

Regular Meeting Minutes
August 8, 2025
Idaho Department of Correction

Members present:
Brian Marx, Chair
Paula Garay, Member
Matthew Thomas, Member
Janece Geisel, Member
Gabriel Hofkins, Member
Cory Barrier, Member
Darin Burrell, Member
David Birch, Member
Kirk Nelson, Member

Others Present:
Nancy Volle, Program Manager
Jamie Lundy, AA2
Karin Magnelli, DAG

Guest:
Jeremy Clark (in Person)
Joseph D. (Via Zoom)
Gilbert Simmons (Via Zoom)
Johnathon T. (Via Zoom)
Ashley Earheart (Via Zoom)
Holly Koole, Proxy for John Dinger (Via Zoom)

Excused:
John Dinger, Vice Chair

Call to Order:
Mr. Marx called the full board meeting to order at 10:14 a.m.

Board Business:

1.) **Meeting Minutes approval: June 13, 2025 (Action Item)**

- ❖ Motion to approve the June 13, 2025 minutes was made by Mr. Barrier. Motion seconded by Mr. Burrell and all members present voted aye. **Motion Carried.**

2.) **Budget**

a. **SAARNA Membership renewal for trainers (Action Item)**

- ❖ Motion to approve 4 individuals to renew membership was made by Mr. Burrell. Motion seconded by Mr. Birch and all members present voted aye. **Motion Carried.**

b. Static/Stable trainings (Action Item)

- ❖ Discussion regarding cost and locations within Idaho.
- ❖ Mr. Clark discussed ideas for refreshers and number of trainers needed.
- ❖ Mr. Barrier asked to see a proposed schedule with locations and breakdown of information for future trainings.
- ❖ Jacob Zucker will submit a request for funding. Ms. Lundy to provide form for submission.
- ❖ To be further discussed during October 2025 meeting.

**** 10:30am Guest exhibited inappropriate material over Zoom. The meeting was exited and restarted without allowing previous guests to rejoin ****

c. ATSA Annual Conference-Board member and DOC clinicians (Action Item)

- ❖ Discussion of conference price and who would like to attend.
- ❖ Motion to approve two Board Members to attend the annual conference was made by Mr. Marx. Motion was seconded by Mr. Thomas and all members present voted aye. **Motion Carried.**
- ❖ **Request heard for Board to approve two IDOC employees to attend the annual ATSA conference.**
  - o **Paying for non-Board members could cause concerns. In the future, individuals can apply for Board funding, and we can decide to open the funding request up to all providers at that point.**
  - o **Funding request not authorized**

3.) Proposed Rule Making 57-0101-2501

- ❖ Ms. Volle gave an explanation and update regarding the temporary rule making breakdown involving continued education credits.

4.) Tiered registry subcommittee members (Action Item)

- ❖ Motion to approve Mr. Burrell, Mr. Barrier, Mr. Dinger, Mr. Birch, Mr. Thomas and Mr. Marx as the subcommittee members with Mr. Dinger acting as Chair was made by Mr. Marx. Motion was seconded by Mr. Thomas and all members present voted aye. **Motion Carried.**

5.) Zoom or Teams meeting discussion.

- ❖ Discussion of the meetings being held via Zoom vs. Microsoft Teams. The State is looking at not renewing the current Zoom contracts.
- ❖ Further discussion regarding this matter can be discussed in the future.

Adjourned at 10:53 a.m.
Submitted by Jamie Lundy, SOMB AA2